

Minutes of a meeting of Hazelwood Parish Council held in the Memorial Hall, Hazelwood on 7th June 2016 commencing at 7.00p.m.

Present: Chairman: Councillor K Walker
Councillors: Councillors, R Heath, G Wall, M Thwaites
Apologies: Councillor J Harris
Member of the public: Marie and Jean Taylor

2016/17-18 Variation of Order of Business

No variation to Order of Business was deemed necessary.

2016/17-19 Declaration of Members Interests

None

2016/17-20 Items for exclusion

No part of the agenda requires the public to be excluded

2016/17-21 Minutes of the last Meeting

The minutes of the council meeting held on the 26th May 2016, copies of which had been passed to the councillors at this meeting, were read, approved and signed by the Chairman for accuracy only.

2016/17-22 Announcements from the Chair

Known items of upcoming expenditure - £500 budgeted for final Neighbourhood Plan spend prior to the referendum. Grass cutting cost (shared with Church) of £250 per party. Also the Dishwasher repair people will be needed.

2016/17-23 Public Speaking

Marie Taylor enquired as to the need for a Parish Clerk to be fully trained and was informed that training is available if required – Cllr Walker agreed to send a job specification to Marie to forward to her friend.

2016/17-24 Items for Exclusion

None

2016/17-25 To review the Annual return to the External Auditor

It was resolved that the accounts for the Parish Council were agreed and should be submitted to the External Auditor Grant Thornton by the Chairman.

2016/17-26 To agree the Financial Regulations for the Parish Council

It was agreed that Cllr. Walker would review the NALC model document and edit it in an appropriate fashion to suit the size of council. This will then be brought before the Council at the July meeting for adoption

2016/17-27 To review the status of the Standing Orders binding on the Council

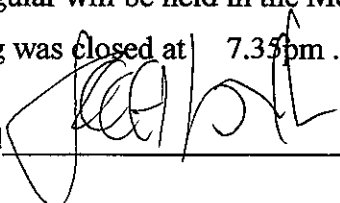
It was agreed that Cllr. Thwaites would review the NALC model document and edit it in an appropriate fashion to suit the size of council. This will then be brought before the Council at the July meeting for adoption

Date and Time of the next meeting

The next regular will be held in the Memorial Hall, Hazelwood, at 7.00pm on 28th July 2016

The meeting was closed at 7.35pm.

Signed



Chairman

28-07-16

Date